



WEDDING BOOKING INFORMATION & CONDITIONS

Cape Lodge sitting on 40 acres of parkland, manicured gardens, sweeping lawns and private lakes provides the perfect setting for beautiful weddings.

Our magnificent award winning lakeside restaurant caters for wedding receptions to a maximum of 80 guests and the hotel accommodation capacity is a maximum of 44 guests.

To ensure an intimate and personal occasion Weddings of 24 guests or more must reserve all accommodation Cape Lodge exclusively. Please enquire about our special exclusive use rate.

Menus

Menus are available from \$165.00 per person including pre dinner canapés, a four course set menu, coffee, tea and hand made chocolates.

The per person cost includes white linen and personalised menus.

Maximum Guests 80

Wine and Beverages

All beverages will be charged on consumption.

Wines may be selected from our wine list.

Wedding Ceremony Fee

\$500.00 for the first 20 Guests then \$20pp for every additional person

Wedding Ceremonies can only be held on our grounds in conjunction with a Wedding Reception booked at Cape Lodge

Wedding Reception Fee

A Wedding Reception Fee of \$2,500.00 applies

Other Considerations

Cape Lodge can assist with the total coordination of your wedding including decoration, flowers, photography, transport and entertainment.

A Wedding Coordination Fee will apply.

Deposit Policy

1. Where a signed contract and deposit have not been received within ten days of the initial tentative reservation all rooms held will be released and the booking will be considered cancelled.
2. Twelve (12) weeks prior to the group arrival a review of all room requirements will be needed and full payment of the anticipated total is required.
3. Any rooms required after this date will be subject to availability

Cancellation Policy

1. Twelve (12) Weeks Prior to arrival Full Deposit Refunded less a \$500 administration fee
2. Within Twelve (12) Weeks of arrival Zero Refund

WEDDING BOOKING CONDITIONS

- Exclusive Booking of all accommodation at Cape Lodge. POA
- Menus and guest numbers must be confirmed 1 month prior to arrival
- The Cape Lodge Restaurant is licensed, therefore no BYO is permitted
- A \$300 per hour Venue Fee is applicable after midnight
- Nothing is to be adhered to the walls or any other surface of the building without prior arrangement
- The Group Booking Organisers will be charged for any damages or heavy cleaning required as a result of the function
- Cape Lodge takes great care when looking after Guest's belongings. Where possible all lost property will be returned to the rightful owner. However, we can not accept responsibility for the loss or damage of items during or after the function
- As Cape Lodge sites within a tranquil environment and there are a number of private residences in close proximity please keep amplified music and excessive noise to a minimum
- Should the management of Cape Lodge have cause to believe that a function will adversely affect the running of our business, its security or reputation, we reserve the right to cancel the function booking
- All prices are current at the time of quotation and are subject to change without notice.
- **Payment of Accounts**

The final account will be presented to you for payment in full (less deposits) at the conclusion of the function unless prior arrangements have been made with the General Manager.

We hereby accept the booking conditions noted above:

Name : _____

Arrival Date : _____ Departure Date : _____

Signed : _____ Date : _____